

JOB POSTING

Winston-Salem Wesley Foundation Campus Minister and Director

Wake Forest University, Salem College, UNC School of the Arts

The Board of the Winston-Salem Wesley Foundation is conducting a national search for the position of Campus Minister and Director (hereafter referred to as Campus Minister) for the Winston-Salem Wesley Foundation, which serves Wake Forest University, Salem College, and the University of North Carolina School of the Arts (all located in Winston-Salem, NC). A detailed job description that includes background on the institutions and the history of the position is provided below. Applications will be considered on a rolling basis. The ideal candidate will be able to begin the job of Campus Minister by July 1, 2024 in anticipation of the 2024-2025 academic year. In special circumstances, the start date can be negotiated with the Board.

Required Qualifications:

- (1) Have a Master of Divinity, Master of Theology, or other similar degree by the start date
- (2) Be ordained or be a certified candidate for ordination as a Deacon or Elder in the United Methodist Church
- (3) Have an extraordinary commitment to campus ministry
- (4) Demonstrate experience in mentoring/counseling
- (5) Have expertise in networking, development, and alumni relations

How to Apply: Initial applications for the Campus Minister position should be sent to the Chair of the Winston-Salem Wesley Foundation, Dr. Nick Ashburn at nickashburn1@gmail.com. The initial application should include the following items: (1) A detailed resume or CV, (2) Written responses to the two questions below, (3) an audio or video sermon sample, and (4) A list of three references from a diversity of relationships with the candidate (examples: a student or mentee, a supervisor or mentor, and a colleague). The list of references should include mail, email, and phone contact information.

Written Questions: Preference will be given by the Selection Committee to candidates who answer these questions fully (200-250 words each).

1. Describe campus ministry's role in the faith development of students.
2. Why do you feel called to serve in this role? What makes you a good fit for the position?

Outline of Search: Applications will be reviewed by the Selection Committee on a rolling basis. Top candidates will be invited to interview with the Selection Committee beginning in April 2024. Applicants will be notified of receipt of their application and status with respect to the job search at each step of the process. Salary and benefits will be commensurate with training and years of experience. The ideal candidate will be able to begin the job of Campus Minister by July 1, 2024 in anticipation of the 2024-2025 academic year. In special circumstances, the start date can be negotiated with the Board.

Further Information: If you have questions about the selection process or deadlines, please contact Dr. Nick Ashburn at nickashburn1@gmail.com.

JOB DESCRIPTION

Winston-Salem Wesley Foundation Campus Minister and Director

Wake Forest University, Salem College, UNC School of the Arts

The Winston-Salem Wesley Foundation enables a United Methodist presence at three institutions of higher education in Winston-Salem, NC: The University of North Carolina School of the Arts (UNCSA), Salem College, and Wake Forest University. At UNCSA, the Wesley Foundation is required to work through the Cooperative Campus Ministry in order to minister to School of the Arts students. At Salem College and Wake Forest University, each Wesley Foundation is a chartered student organization. The office for this ministry is located on the campus of Wake Forest University, and the majority of the work for the Campus Minister and Director will continue to be on the Wake Forest campus. The Wesley Foundation at Wake Forest has been a strong and vibrant part of campus culture since the late 1950s. The other campuses were added to the original responsibility of the Wake Forest Wesley Campus Minister in succeeding years with the current arrangement being in place since the 1970s. A core value of the Wesley Foundation is welcomeness and inclusion of all people, regardless of background, race, ethnicity, class, sexuality, or gender expression. An ideal candidate will be committed to this core value.

The Campus Minister and Director (hereafter referred to as Campus Minister) of the Winston-Salem Wesley Foundation is hired by and works for the Winston-Salem Wesley Foundation Board, which is responsible for the finances and oversight of the campus ministries listed above. The Board and the Campus Ministers have maintained a good relationship for decades and the Board is a partner in the ministry.

Responsibilities of the Campus Minister include:

- **Relational Ministry:** Mentoring, counseling, providing pastoral care, fostering the spiritual development of students, and meeting regularly with students is a critical responsibility of the Campus Minister. We anticipate that this will occur through scheduled and impromptu one-on-one and small group sessions as well as participation in large group activities sponsored by Wesley. Other regular activities may include walks with students, lunch/dinner with students, attending musical or theatre performances featuring Wesley members, Wesley tailgates, and other programming activities, etc.
- **Large Group:** The Campus Minister will organize and conduct the weekly Large Group worship session (historically on Thursday evenings) at Wake Forest University. This typically involves preaching to 20-40 students, coordinating with the student-run worship team, and organizing a meal (with student leadership assistance).
- **Retreats:** The Campus Minister will participate in a university led pre-orientation religious retreat for first-year students. With student leadership assistance, the Campus Minister will lead a fall and a spring retreat for Wesley Foundation students.
- **Missions:** The Campus Minister will help facilitate recurring local missions work as well as an annual mission trip (either domestic or international).
- **Bible Studies:** The Campus Minister will support student-led Bible studies. The Campus Minister might opt to hold a summer Bible study for students staying in the area.
- **Sacraments:** The Campus Minister, if qualified, is expected to administer the Lord's Supper as the occasion warrants and to discuss baptism if any student desires to be baptized. The Campus Minister may also be called upon to help with the administration of the sacraments at area churches. The Campus Minister might also be invited by Wesley Foundation members to officiate their wedding. Note: We recognize that not all applicants may have sacramental privilege. We will make provisions with local UMC leadership and churches to assist with this. This should not deter applicants.

- **Leadership:** The Campus Minister will help facilitate student leadership and engagement by participating in the weekly student leadership team meetings (known as the Coordinating Council [CoCo]). The Campus Minister will help settle any disputes that arise, ensure that the officers are on track with their responsibilities, and will help foster student ownership/engagement.
- **Finances, Networking, Development, and Alumni Relations:** The Campus Minister is responsible for helping the Winston-Salem Wesley Foundation maintain the financial health of the organization. A critical job responsibility includes networking with students, families, alumni, and friends of the foundation. Expectations include working with students to maintain an active alumni/parents/friends database, preparing a twice annual digital mailing, calling friends/alumni, preparing thank you notes and receipts for donors, preparing the annual Western North Carolina Conference Campus (WNCC) Ministry Funding Application, and working with local churches for additional support/fundraising. The Campus Minister will work with the Chair of the Winston-Salem Wesley Foundation Board of Directors to complete the annual WNCC Ministry Funding application.

Note A: The WNCC has historically provided about 60% of the necessary financial support for the foundation. The remaining 40% has historically come from friend/alumni donations and support from area churches.

Note B: The Winston-Salem Wesley Foundation Board of Directors aims to maintain a professional accountant as well as a development expert. The Board will support the Campus Minister in ensuring the financial health of the organization.

- **Administrative:**
 - The Winston-Salem Wesley Foundation comes under the aegis of the Board of Higher Education and Campus Ministry within the WNCC and the Campus Minister is expected to work within the structure created by the Board and attend required meetings.
 - The Campus Minister is responsible for ensuring that the Wesley office and the Wesley lounge rents are paid to Wake Forest University, and that the rules governing those areas are maintained to University standards.
 - The campus ministries at Salem College and Wake Forest University work under the rules established by the schools' Chaplains, although the Chaplains are not work supervisors of any of the campus ministers and neither institution pays any part of the Winston-Salem Wesley Foundation Minister's salary. It is imperative that the Campus Minister maintain a good working relationship with the Chaplains' offices. At UNCSCA, the Winston-Salem Wesley Foundation Campus Minister must work within the framework of the Cooperative Campus Ministry organization to supply any ministerial services.
 - The Campus Minister is expected to maintain working ties with the churches of the Yadkin Valley District of the Western NC Conference of the United Methodist Church.
 - The Campus Minister is expected to maintain collegial ties with the fellow campus ministers who serve at the three colleges and with the United Methodist campus ministers serving within the Western NC Conference. This latter group occasionally sponsors youth events and retreats/workshops. The Campus Minister should participate in these activities as much as possible.